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OFFICE OF TRAINING

NOTICE  
NO. 27-55

31 October 1955

SUBJECT: Security Violations

1. The Deputy Director (Support) has informed me that, during September 1955, the Office of Training was charged with six security violations. This represents a substantial increase over the number of violations in previous months and is greater than the number charged to any other DD/S component.

2. I am very much concerned about this situation. Each of you must make sure that all classified material within your area of responsibility has been properly secured prior to your departure at the close of business. The Security Duty Officer for each day must also exercise greater care in performing his duties.

3. I intend to review future violations carefully and, unless an improvement in our record is shown, it may become necessary to invoke more severe penalties for these infractions.

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MATTHEW BAIRD  
Director of Training

Distribution:  
All OTR Personnel

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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